
 <p>Learn Research Innovate</p>	UNITED INSTITUTE OF TECHNOLOGY Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai Accredited by NAAC Periyanaickenpalayam, Coimbatore – 641 020	
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

UIT/ IQAC / 2017-18 /01


04.07.2017

CIRCULAR

IQAC Meeting is scheduled on 08.07.2017. All the members of IQAC are requested to attend the meeting without fail.

Venue: Board room


Time: 10.30 a.m.


Coordinator – IQAC

Copy to: The Members Concern

Office, IQAC

Chairman and Co Chairman for kind information


Principal
United Institute of Technology
Coimbatore - 641 020.


Dr. S. RAMKUMAR M.E., Ph.D.,
PRINCIPAL
United Institute of Technology
Periyanaickenpalayam, Coimbatore - 20



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting - 1

Date: 08.07.2017

Members Present


S. No	Members	Designation	Signature
1	Mr. S. Shanmugam	Chairman	<i>S. Shanmugam</i>
2	Ms. S. Mythili	Co-Chairman	<i>Mythili S.</i>
3	Dr. K. S. Amirthagadeswaran	Principal	<i>K. S. Amirthagadeswaran</i>
4	Mr. R. Mahalingam	Member, Industrialist, Netcon Technologies	<i>R. Mahalingam</i>
5	Dr. C. M. Anand Parthiban	Member, HoD / Mech	<i>C. M. Anand Parthiban</i>
6	Mr. Ravindranath chandra	Member, HoD / CIVIL	<i>R. Ravindranath chandra</i>
7	Mrs. D. Gokila	Member, HoD / ECE	<i>D. Gokila</i>
8	Dr. Sudhakar Gummadi G	Member, CSE	<i>S. Sudhakar Gummadi G</i>
9	Mr. D. Karthick	Member, HoD / EEE	<i>D. Karthick</i>
10	Mr. K. Chinnarasu	Member, Assistant Professor of Mechanical	<i>K. Chinnarasu</i>
11	Mrs. Sathyavani D	Member, Assistant Professor of CSE	<i>S. Sathyavani D</i>
12	Mr. Rajanayagam D	Member, Salzer electronics	<i>D. Rajanayagam</i>
13	Mr. G. Murali krishnan	Administrative officer	<i>G. Murali krishnan</i>
14	Mr. Velmurugan M	Alumni	<i>M. Velmurugan</i>
15	Ms. Kavitha M	Student	<i>M. Kavitha</i>
16	Mr. Saravanamurthi C.	IQAC Coordinator	<i>C. Saravanamurthi</i>

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The following points were discussed and resolutions are taken during the meeting:

1. The Principal and IQAC Coordinator welcome all the members of the IQAC Committee.
2. Newly joined members of the IQAC Committee were briefed on the process and procedures carried out by the IQAC for quality developments of the Institution.
3. IQAC Coordinator asked to start preparing the AQAR for the academic year 2016-2017 and the same to be submitted to Management representatives for review and further action.
4. The Principal and Management representative deliberated the meeting outcomes of the Governing Council meeting.
5. The committee decided to impart technical knowledge through add on courses. Management representatives asked the IAQC Coordinator to plan and monitor the execution of the add on courses. They insisted the faculty members should prepare accordingly to take part in handling technical courses.
6. IQAC Coordinator informs committee members to organize quality initiative programs for the faculty members and the schedule will be shared shortly.
7. The committee members decided to promote many students to take part in on the job training/Internship/Field trip and the HoD's have to take initiatives to achieve the same.
8. Members of the IQAC Committee decided to impart capacity building programs with the support of internal and external resource persons.
9. Principal insisted the departments complete the previous academic records and new course files for the current academic year should be prepared and submitted in advance.
10. The committee recommends Mr.Karthik, Coordinator of IIPC to establish cooperation with many Industries for conducting linkage programs.
11. The IQAC Coordinator discussed the formats of IQAC Audit and informed that a committee will be formed to execute the academic audit process.
12. Principal suggested that the faculty members must undergo technical workshops conducted by prominent Institutions as well as Industries.


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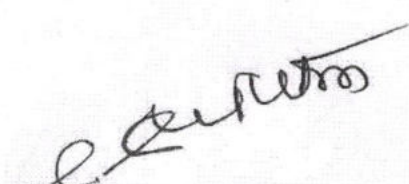
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13. In order to improve the quality of education, the committee recommends students and faculty members to undergo online courses through NPTEL and/or similar platforms. It is Instructed to make use of NPTEL videos/assessment during lecture hours.
14. Management extended their support to promote extension activities in neighboring communities.
15. Mrs.Gokila, HoD/ECE submitted a proposal to create infrastructure as an Incubation center populated with the necessary hardware and software tools to learn ATMEL based embedded microcontroller based system design.
16. The IQAC committee recommends that every department should complete the Department Advisor Council meeting at the earliest and submit the report to IQAC.
17. IQAC recommends the process to be carried out to collect the feedback from stakeholders with reference to the previous academic year. Mr.Sathishkumar, AP/MECH is given responsibility to carry out the process for feedback collection and asked to submit the feedback analysis report.
18. Management representatives inform the committee members to follow the policies framed by the Institution. Also, it is insisted to follow the goals set in the Strategic plan.

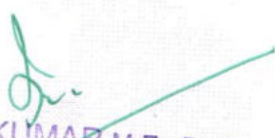

Coordinator – IQAC


Principal

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Office, IQAC

Chairman and Co Chairman for kind information


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

UIT/IQAC / 2017-18 /02

09.04.2018

CIRCULAR

IQAC Meeting is scheduled on 13.04.2018. All the members of IQAC are requested to attend the meeting without fail.

Venue: Board room

Time: 09.30 a.m.


Coordinator – IQAC


Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting - 2

Date: 13.04.2018

Members Present

S. No	Members	Designation	Signature
1	Mr. S. Shanmugam	Chairman	S. Shanmugam
2	Ms. S. Mythili	Co-Chairman	Mythili S.
3	Dr. K. S. Amirthagadeswaran	Principal	K. S. Amirthagadeswaran
4	Mr. R. Mahalingam	Member, Industrialist, Netcon Technologies	R. Mahalingam
5	Dr. C. M. Anand Parthiban	Member, HoD / Mech	C. M. Anand Parthiban
6	Mr. Ravindranath chandra	Member, HoD / CIVIL	R. Ravindranath chandra
7	Mrs. D. Gokila	Member, HoD/ ECE	D. Gokila
8	Dr. Sudhakar Gummadi G	Member, CSE	S. Sudhakar Gummadi G
9	Mr. D. Karthick	Member, HoD / EEE	D. Karthick
10	Mr. K. Chinnarasu	Member, Assistant Professor of Mechanical	K. Chinnarasu
11	Mrs. Sathyavani D	Member, Assistant Professor of CSE	S. Sathyavani D
12	Mr. Rajanayagam D	Member, Salzer electronics	R. Rajanayagam D
13	Mr. G. Murali krishnan	Administrative officer	G. Murali krishnan
14	Mr. Velmurugan M	Alumni	M. Velmurugan
15	Ms. Kavitha M	Student	M. Kavitha
16	Mr. Saravanamurthi C.	IQAC Coordinator	C. Saravanamurthi

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The following points were discussed during the meeting and action taken:

1. IQAC Coordinator welcomes the members of the IQAC Committee.
2. Principal narrated the various initiatives taken by the IQAC.
3. Principal thank all the members of the Committee for their support

S.No.	Points Discussed In Previous Meeting	Action Taken
1	IQAC Coordinator asked to start preparing the AQAR for the year 2016-2017 and the same to be submitted to Management representatives for review and further action.	AQAR report for the academic year 2016-2017 is prepared and submitted to Management for review.
2	The committee decided to impart technical knowledge through add on courses. Management representatives asked the IAQC Coordinator to plan and monitor the execution of the add on courses. They insisted the faculty members should prepare accordingly to take part in handling technical courses.	Following list of value added course were conducted and more than 1500 students benefited out of it. 1. Logical Programming & Control using PLC 2. Database Programming using a PL/SQL 3. Product Development 4. 2D & 3D design using AUTOCAD
3	IQAC Coordinator informs committee members to organize quality initiative programs for the faculty members and the schedule will be shared shortly.	Following quality initiative programs were conducted under quality improvement programs. 1. CO-PO Mapping articulation matrix process of direct and indirect assessment and attainment. 2. Seminar on Process of Internal and external Academic audit 3. Trends and Technologies Reports for the above stated programs were prepared and submitted.

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4	The committee recommends Mr.Karthik, Coordinator of IIPC to establish cooperation with many Industries for conducting linkage programs.	The IIPC taken initiatives to sign MoU's withThe following companies to perform various activities for the benefit of students and faculty members. 1. Cimetech CNC 2. Chip Crafts 3. ClancorTechnovates 4. Silicon Systems Technovates
5	Members of the IQAC Committee decided to impart capacity building programs with the support of internal and external resource persons.	The Institution in association with the departments organized the following skill programs and the report is prepared and submitted to the Principal for the same. 1. Hands on Workshop on ICT Tools and its Usage 2. Kaya Kalpha Meditation Technique 3. Up Gradation on Presentation and Communication Skills 4. Trajectory on the Direction of the Future. 5. Tailor - made Program and Activities for Executive Grooming
6	Principal insisted the departments complete the previous academic records and new course files for the current academic year should be prepared and submitted in advance.	Principal and the audit team verified the academic records and appropriate comments are registered in the audit form
7	Mrs.Gokila, HoD/ECE submitted a proposal to create infrastructure as an Incubation center populated with the necessary hardware and software tools to learn ATMEL based embedded microcontroller based system design.	An Intubation center based on ATMEL platform is established with the necessary hardware and software tools. This platform is well utilized by the students and faculty members for training and project developments.

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8	The IQAC Coordinator discussed the formats of IQAC Audit and informed that a committee will be formed to execute the academic audit process.	Academic audits were carried out by the committee constituted by IQAC at the end of odd and even semesters. It is documented and verified by IQAC and Principal.
9	IQAC recommends the process to be carried out to collect the feedback from stakeholders with reference to the previous academic year. Mr.Sathishkumar, AP/MECH is given responsibility to carry out the process for feedback collection and asked to submit the feedback analysis report.	Feedback is collected from the stakeholders, analyzed and action taken report is submitted to the Authorities and as well it is updated in the website.
10	Management representatives inform the committee members to follow the policies framed by the Institution. Also, it is insisted to follow the goals set in the Strategic plan.	Few of the points outlined in the Institution Strategic plan draft are accomplished.
11	IQAC committee recommends that every department should complete the Department Advisor Council meeting at the earliest and submit the report to IQAC.	DAC Meeting was conducted department wise and the report is prepared and submitted to the higher Authorities.
12	Principal suggested that the faculty members must undergo technical workshops conducted by prominent Institutions as well as Industries.	Faculty members participated in various workshops/conferences with the commercial support from the management. 1. Hardware Engineering for Mobile Application Developments 2. Future trends in Green Energy Technologies for Sustainable Developments 3. Future trends in Green Energy Technologies for Sustainable Developments 4. Hands on training workshop on Lab view 5. SMD Based PCB Design and DRC
13	Management extended their support to NSS to promote extension activities in neighboring communities.	Thirteen programs were organized by NSS team in association with third party with the participation of faculty and students at large. Report for every event is prepared and submitted

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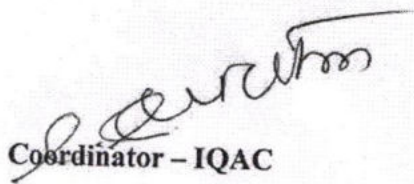
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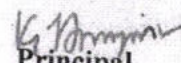
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14	In order to improve the quality of education, the committee recommends students and faculty members to undergo online courses through NPTEL and/or similar platforms. It is instructed to make use of NPTEL videos/assessment during lecture hours.	Students and faculty members used the NPTEL videos during lecture hours with respect to the subjects/courses available. IQAC further insisted to register and pass the certificate programs through NPTEL during subsequent academic years.
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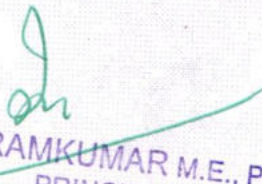

Coordinator - IQAC


Principal

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